

## **ASSESSMENT SUB-COMMITTEE**

**HELD: 4 MAY 2011**

Start: 11.00am

Finish: 11.45am

### **PRESENT:**

Independent Members: P Hanmer  
P Rogan

Councillors: R Pendleton

Officers: Acting Borough Solicitor (Mr T Broderick)  
Assistant Member Services Manager (Mrs J Denning)

### **6. APPOINTMENT OF CHAIRMAN**

RESOLVED: That Independent Member, Mr P Hanmer, be appointed Chairman for the meeting.

### **7. APOLOGIES**

There were no apologies for absence.

### **8. MEMBERSHIP OF THE SUB-COMMITTEE**

There were no changes to the membership.

### **9. DECLARATIONS OF INTEREST**

Councillor Pendleton advised that he had been present at the meeting of the Planning Committee held on 10 March 2011.

### **10. COMPLAINT OF BREACH OF CODE OF CONDUCT - LG5/51**

The Acting Borough Solicitor referred to the Local Assessment Procedures and described the steps the Sub-Committee were required to take in order to make a decision.

The Sub-Committee considered the report of the Acting Borough Solicitor to decide whether any action should be taken on a complaint she had received, attached at appendix 1 to the report, in respect of potential breach of the Code of Conduct.

The Sub-Committee considered the Pre-Assessment report attached at Appendix 2 to the report and the recommendations contained therein. Members noted the receipt of the e-mail attached at Appendix 3, which was not be taken into account when making the decision.

RESOLVED: A. That the decision notice now agreed be issued.

B. That a written summary of the allegation be provided to the subject member.